

## Preparing for PMP® (Project Management Professionals)

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### Course Outline

**Course Duration:** 5 days

**Overview:** The Project Management Institute (PMI®) sponsors a project management Credentialing Program. The purpose and goal of this is the development, maintenance, evaluation, promotion, and administration of a rigorous education, experience and examination-based, professional certification credential of the highest calibre. It is called the Project Management Professional (PMP®).

The PMP® Credential Program supports the international community of Project Management Professionals and is designed to objectively assess and measure professional knowledge.

**Target student:** This is an exam preparation course that is beneficial for those who are planning to undergo the PMP® exam. However, it may also be of particular benefit to those who have been extensively working in projects and want to understand 'best practice' project management with a view to undertaking the exam in the near future. This course is aimed at anyone wishing to gain the qualification and needing to understand the terminology and principles behind the method.

**Course Content:** The course is broken into the following areas: -

- Project Fundamentals of Project Management and the examination of project management best practice
- Project Framework Module. The objective of this session is to introduce the main principles behind the PMI's project management standard – The Project Management Body of Knowledge (PMBOK®) - and lay the foundations for the structure and content of the project knowledge areas.
- Project Integration Management Module which examines the areas of project management planning as well as change management.
- Project Scope Management Module concentrates on the development of scope and how to determine and manage the scope baseline.

- Project Time Management Module looks at the development, optimisation and management of a timeline. Participants will get a view on estimation processes and the tools and technique that can help.
- Project Cost Management Module is largely concerned with understanding and managing the cost baseline. Earned Value is a PMI® tool and technique that will be examined in detail.
- Project Risk Management Module will focus on the management of information from assumptions right through to strategic response plans. Both qualitative and quantitative analysis will be presented.
- Project Quality Management Module is about how to assure that quality is part of the project and an examination of the quality control tools and techniques.
- Project Communication Management Module. It is often stated that 90% of project management is about communication and this section will examine how to effectively plan for communication through the acknowledgement of stakeholder responsibilities.
- Project Procurement Management Module examines the variances of contracting and how to establish an effective contract process.
- Project Human Resource & Professional Responsibility Module is concerned with areas such as team development, conflict management, cultural awareness as well as professional integrity.
- These sessions cover each project management knowledge area, to provide participants with 'a-need-to-know' for the PMP® exam.

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